



Quotation:

**PA TECHNOLOGY SOLUTIONS LIMITED – PRODUCT SUPPLY TERMS**

(Reference: PATS ToB v1.1)

In these terms and conditions, PA Technology Solutions Limited is referred to as “PA” and the party to whom the Quotation is addressed is referred to as “the Client” (collectively “the Parties” or individually the “Party”), the products and services are detailed in the Quotation.

PARTICULAR ATTENTION IS DRAWN TO THE LIMITATIONS AND EXCLUSIONS SET OUT IN SECTION 16

**1. The Agreement**

1.1 The agreement made by the Parties comprises:

- 1.1.1 PA’s Quotation which describes the products, options (“Equipment”), pricing and maintenance services available for purchase by the Client;
- 1.1.2 PA’s acknowledgement of the request to buy from the Client;
- 1.1.3 the “Specification” which sets out the technical specification of the Equipment; and
- 1.1.4 these terms and conditions

collectively the “Agreement” and shall be interpreted in the above order of priority in the event of any inconsistency or conflict with documents appearing later in the list taking priority over documents appearing earlier in the list.

1.2 The Agreement shall be deemed accepted by the Client upon the first of (i) the Client’s written acceptance of the Agreement, (ii) PA’s acknowledgement of the Client’s request to buy Equipment, or (iii) the Client’s payment of any agreed fee.

1.3 Variations or additions to the Agreement can be made. However, both Parties must agree to the variation or addition in writing and only a member of PA’s Management Group is authorised to make such variations or additions on behalf of PA.

**2. Application of Clauses**

2.1 These clauses will:

- 2.1.1 apply to and be incorporated in the Agreement; and
- 2.1.2 prevail over any terms or conditions contained in or referred to in the Client’s purchase order, confirmation of order, or specification, or implied by law, trade custom, practice or course of dealing.

**3. Basis of Sale**

3.1 Any Quotation is valid for a period of 30 days only, and PA may withdraw it at any time by notice to the Client.

3.2 Each order or acceptance of a Quotation for Equipment by the Client shall be deemed to be an offer by the Client subject to this Agreement. The Client shall ensure that its order is complete and accurate.

3.3 A binding contract shall not come into existence between PA and the Client unless and until PA issues a written order acknowledgement to the Client, or PA delivers the Equipment to the Client (whichever occurs earlier).

3.4 PA may deliver the Equipment by separate instalments. Each separate instalment shall be invoiced and paid for in accordance with the provisions of the applicable agreement.

3.5 No order which has been acknowledged by PA may be cancelled by the Client, except with the agreement in writing of PA and provided that the Client indemnifies PA in full against all loss (including without limitation loss of profit), costs (including without limitation the cost of all labour and materials used), damages, charges and expenses incurred by PA as a result of cancellation.

**4. Quantity and Description**

4.1 The description of the Equipment shall be as set out in the Specification. The Agreement will set out the quantity purchased by the Client and any maintenance services purchased.

4.2 All samples, drawings, descriptive matter, specifications and advertising issued by PA, and any descriptions or illustrations contained in PA’s catalogues or brochures are issued or published for illustrative purposes only and they do not form part of the Agreement.

4.3 Any typographical, clerical or other error or omission in any sales literature, quotation, price list, acceptance of offer, invoice or other document or information issued by PA shall be subject to correction without any liability on part of PA.

4.4 PA reserves the right (but does not assume the obligation) to make any changes in the Specification for the Equipment which are required to conform with any applicable legislation or, where the Equipment is to be supplied to the Client’s specification, which do not materially affect their quality or performance. Where PA is not the manufacturer of the Equipment, PA shall use reasonable endeavours to transfer to the Client the benefit of any warranty or guarantee given by the manufacturer to PA, if applicable.

4.5 PA’s employees, contractors and agents are not authorised to make any representations or contractually binding statements concerning the Equipment other than as set out in the Specification.

## 5. Prices

- 5.1 All prices for the Equipment and maintenance services (if purchased) shall be as stated in PA's Quotation. All prices are exclusive of delivery, shipping, carriage, insurance, VAT and other charges and duties.
- 5.2 PA reserves the right, by giving notice to the Client at any time before delivery, to increase the price of such of the Equipment as has not been delivered to reflect any increase in the cost to PA which is due to market causes or any factor beyond the control of PA (including without limitation any export control, foreign exchange fluctuation, currency regulation, alteration of duties, change in legislation, significant increase in the costs of labour, materials or other costs of manufacture), any change in delivery dates, quantities or specifications for the Equipment which is requested by the Client, or any delay caused by any instructions of the Client or failure of the Client to give PA adequate information or instructions. If PA notifies the Client that PA will increase the price of the Equipment pursuant to this clause 5.2, the Client shall have the right to either accept such increase in price, or cancel the order.

## 6. Payment

- 6.1 Subject to any special terms agreed in writing between the Client and PA, PA will invoice the Client for the price of the Equipment and the maintenance services on delivery of the Equipment, unless:
- 6.1.1 the Equipment is to be collected by the Client; or
  - 6.1.2 the Client wrongfully fails to take delivery of the Equipment,
- and in either case PA will invoice the Client for the price at any time after PA has notified the Client that the Equipment is ready for collection.
- 6.2 The Client will pay all fees, costs and expenses related to the Equipment and maintenance services upon presentation of PA's invoice. Maintenance services are provided on an annual rolling basis, and PA will invoice the Client for the maintenance services for the following annual period on each anniversary of the delivery date.
- 6.3 The Client will pay the price for the Equipment in pounds sterling, unless otherwise agreed in the Quotation.
- 6.4 If the Client fails to make payment in full within 30 days from presentation of invoice then, without prejudice to any other right or remedy available to PA, PA shall be entitled to:
- 6.4.1 terminate the Agreement or suspend any further deliveries of Equipment to the Client;
  - 6.4.2 charge interest on any outstanding amount;
  - 6.4.3 suspend all further manufacture, delivery, installation or maintenance service until payment has been made in full;
  - 6.4.4 make a storage charge for any undelivered Equipment at its current rates from time to time; and
  - 6.4.5 stop any Equipment in transit.
- 6.5 PA may, without prejudice to any other rights it may have, set off any liability of the Client to PA against any liability of PA to the Client.

## 7. Delivery of Equipment and Acceptance

- 7.1 PA shall use its reasonable endeavours to deliver the Equipment on the date or dates set out in the PA's acknowledgment of order, but any such date is approximate only. If no dates are so specified, delivery shall be within a reasonable time of acceptance of the order. Time is not of the essence as to the delivery of the Equipment and PA is not in any circumstances liable for any delay in delivery, however caused.
- 7.2 The Equipment may be delivered by PA in advance of the quoted delivery date on giving reasonable notice to the Client.
- 7.3 Delivery shall be made during normal business hours (excluding bank or public holidays). PA may levy additional charges for any deliveries made outside such hours at the Client's request.
- 7.4 The Client shall be responsible (at the Client's cost) for preparing the delivery location for the delivery of the Equipment and for the provision of all necessary access and facilities reasonably required to deliver and install the Equipment. If PA is prevented from carrying out delivery or installation on the specified date because no such preparation has been carried out, PA may levy additional charges to recover its loss arising from this event.
- 7.5 The Client shall be deemed to have accepted the Equipment when the Client has had 7 days to inspect it after delivery.
- 7.6 PA shall be responsible for any damage, shortage or loss in transit, provided that the Client notifies it to PA (or its carrier, if applicable) within three days of delivery or the proposed delivery date of the Equipment and that the Equipment has been handled in accordance with PA's stipulations. Any remedy under this clause 7.6 shall be limited, at the option of PA, to the replacement or repair of any Equipment which is proven to PA's satisfaction to have been lost or damaged in transit.

## 8. Risk and Property

- 8.1 The Equipment shall be at the risk of PA until delivery to the Client at the place of delivery specified in PA's acknowledgement of order. PA shall off-load the Equipment at the Client's risk.
- 8.2 Ownership of the Equipment shall pass to the Client on the later of completion of delivery (including without limitation off-loading), or on receipt of payment in full by PA all sums due to it in respect of the Equipment.



- 8.3 Until ownership of the Equipment has passed to the Client under clause 8.2, the Client shall:
- 8.3.1 hold the Equipment on a fiduciary basis as PA's bailee;
  - 8.3.2 store the Equipment (at no cost to PA) in satisfactory condition and separately from all the Client's other equipment or that of a third party, so that it remains readily identifiable as PA's property; and
  - 8.3.3 not destroy, deface or obscure any identifying mark or packaging on or relating to the Equipment.
- 8.4 The Client's right to possession of the Equipment before ownership has passed to it shall terminate immediately if any of the circumstances set out in clause 19 arise or if the Client encumbers or in any way charges the Equipment, or if the Client fails to make any payment to PA on the due date.
- 8.5 Until ownership of the Equipment is transferred to the Client in accordance with clause 8.2, the Client grants PA, its agents and employees an irrevocable licence at any time to enter any premises where the Equipment is or may be stored in order to inspect it, or where the Client's right to possession has terminated, to remove it. All costs incurred by PA in repossessing the Equipment shall be borne by the Client.
- 8.6 On termination of the Agreement for any reason, PA's (but not the Client's) rights in this clause 8 shall remain in effect.
- 9. Inspection and Testing of Equipment**
- 9.1 PA shall be responsible for arranging for the testing and inspection of the Equipment at PA's premises before shipment.
- 9.2 If requested by the Client, PA will give the Client reasonable advance notice of such tests (which the Client shall be entitled to attend).
- 10. Software Licence**
- 10.1 The price of the Equipment includes the licence fee for the Client's non-exclusive, non-transferable right to use any software installed on the Equipment ("Software") on the following conditions:
- 10.1.1 the Client shall not copy (except to the extent permissible under applicable law which is not capable of exclusion by agreement) or for normal operation of the Equipment, reproduce, translate, adapt, vary or modify the Software, nor communicate it to any third party, without PA's prior written consent;
  - 10.1.2 the Client shall not use the Software on any equipment other than the Equipment, and shall not remove, adapt or otherwise tamper with any copyright notice, legend or logo which appears in or on the Software on the medium on which it resides;
  - 10.1.3 such licence shall be terminable by either party on 28 days' written notice, provided that PA terminates only if the continued use or possession of the Software by the Client infringes the developer's or a third party's rights, or PA is compelled to do so by law, or if the Client has failed to comply with any term of the Agreement; and
  - 10.1.4 on or before the expiry of this licence, the Client shall return to PA all copies of the Software and/or Equipment in its possession.
- 11. Export Terms and Compliance with Policies**
- 11.1 Where the Equipment is supplied for export from the United Kingdom, the provisions of this clause 11 shall (subject to any contrary terms agreed in writing between the Client and PA) override any other provision of the Agreement.
- 11.2 The Client shall be responsible for complying with any legislation governing:
- 11.2.1 the importation of the Equipment into the country of destination; and
  - 11.2.2 the export and re-export of the Equipment
- and shall be responsible for payment of any duties on it.
- 12. Warranty**
- 12.1 PA warrants to the Client that for a period of 12 months following delivery, the Equipment will be free from defects of workmanship and materials. PA undertakes (subject to the remainder of this clause 12), at its option, to repair or replace Equipment (other than consumable items) which is found to be defective as a result of faulty materials or workmanship within 12 months of delivery and installation.
- 12.2 PA shall not in any circumstances be liable for a breach of the warranty contained in clause 12.1 unless:
- 12.2.1 the Customer gives written notice of the defect to PA within seven days of the time when the Customer discovers or ought to have discovered the defect; and
  - 12.2.2 after receiving the notice, PA is given a reasonable opportunity of examining such Equipment and the Customer (if asked to do so by PA) returns such Equipment to PA's place of business at the Client's cost for the examination to take place there.
- 12.3 PA shall not in any circumstances be liable for a breach of the warranty in clause 12.1 if:
- 12.3.1 the Customer makes any use of Equipment in respect of which it has given written notice under clause 12.2.1; or
  - 12.3.2 the defect arises because the Customer failed to follow PA's written instructions as to the storage, installation, commissioning, use or maintenance of the Equipment or (if there are none) good trade practice; or
  - 12.3.3 the Customer alters or repairs the relevant Equipment without the written consent of PA.
- 12.4 Any repaired or replacement Equipment shall be under warranty for the unexpired portion of the three-month period.
- 12.5 PA shall not in any circumstances be liable for any damage or defect to the Equipment caused by improper use of the Equipment or use outside its normal application.



### 13. Maintenance

- 13.1 PA will provide maintenance for the Equipment as set out in the Agreement.
- 13.2 The maintenance services will be provided during the hours of 9am to 5pm in the United Kingdom and will comprise:
- 13.2.1 remote diagnosis, and where possible correction of faults; and
- 13.2.2 the provision of error correction to Software within the Equipment to fix Software errors and bugs and other minor enhancements.
- 13.3 PA will have no obligation to provide the maintenance services where any faults in the Equipment arise from misuse, incorrect use or damage to the Equipment from whatever cause, including failure or fluctuation of electrical power; failure to maintain the necessary environmental conditions for use of the Equipment use of the Equipment in combination with any equipment or software not designated by PA for use with the Equipment, or any fault in such other equipment or software; relocation of the Equipment; allowing any third party to maintain the Equipment or any modification not authorised by PA; or operator error.
- 13.4 The Client can terminate the maintenance services by giving notice at least 30 days before any annual maintenance renewal.

### 14. Remedies

- 14.1 PA shall not in any circumstances be liable for any non-delivery of Equipment (even if caused by PA's negligence) unless the Client notifies PA in writing of the failure to deliver within seven days after the scheduled delivery date.
- 14.2 Any liability of PA for non-delivery of the Equipment shall in all circumstances be limited to replacing the Equipment within a reasonable time or issuing a credit note at the pro rata contract rate against any invoice raised for such Equipment.
- 14.3 If PA's performance of its obligations under the Agreement is prevented or delayed by any act or omission of the Client (other than by reason of a Force Majeure Event under clause 24), the Client shall in all circumstances be liable to pay to PA all reasonable costs, charges or losses sustained by it as a result, subject to PA notifying the Client in writing of any such claim it might have against the Client in this respect.

### 15. Confidentiality and PA's property

- 15.1 In this section "Confidential Information" means any information (in whatever form) which is of a confidential nature and which relates to a Party's business or that of its group companies (for the purposes of this Agreement, a group company is a company controlling, controlled by or under common control with a Party to this Agreement), the provision of the services or the Agreement and which is disclosed by one Party (the "Disclosing Party") to the other Party (the "Receiving Party") or which the Receiving Party learns during the provision of the services or otherwise as a result of entry into this Agreement.
- 15.2 The definition of Confidential Information does not include any information:
- 15.2.1 which is already known by the Receiving Party without an obligation of confidence; or
- 15.2.2 which is or comes into the public domain without breach of this Agreement; or
- 15.2.3 which is independently developed or created by the Receiving Party without use of the Confidential Information supplied; or
- 15.2.4 lawfully received from a third party without obligation of confidence.
- 15.3 The Receiving Party will treat the Disclosing Party's Confidential Information with the same degree of care as it treats its own confidential information and, as a minimum, with reasonable care.
- 15.4 During the provision of the services and for five (5) years from completion thereof or other termination of this Agreement, the Receiving Party agrees that it will:
- 15.4.1 keep the Disclosing Party's Confidential Information confidential; and
- 15.4.2 subject to clause 15.5 below not disclose such Confidential Information to any third party.
- 15.5 The prohibition referred to in clause 15.4.2 above will not apply where disclosure of the Confidential Information is:
- 15.5.1 Reasonably required by a company within the same group;
- 15.5.2 Reasonably required by the parties' advisors or sub-contractors;
- Provided that any disclosure as a result of the exceptions in clauses 15.5.1 and 15.5.2 above will only be made if such third party is under a no less onerous obligation of confidentiality than as set out in this Agreement.
- 15.5.3 Reasonably required if as part of the provision of the services the Client requires PA to work with any third party supplier or other group company of the Client;
- 15.5.4 Required by a court or by law or by a regulatory authority. The Receiving Party shall give as much notice to the Disclosing Party as is reasonably practicable in the circumstances, and the Receiving Party shall assist the Disclosing Party in limiting the extent of such disclosure;
- 15.5.5 Consented to in writing by the other Party.
- 15.6 All materials, equipment and tools, drawings, specifications and data supplied by PA to the Client shall at all times be and remain the exclusive property of PA, but shall be held by the Client in safe custody at its own risk and maintained and kept in good condition by the Client until returned to PA, and shall not be disposed of or used other than in accordance with PA's written instructions or authorisation.
- 15.7 This clause 15 will survive termination of the Agreement, however arising.

### 16. Limitations and Exclusions of Liability

- 16.1 Each Party accepts liability without limit for death or personal injury to any person due to its negligence or the negligence of its employees.

- 16.2 Each Party accepts liability for physical damage to or loss of the other Party's tangible property, if the damage or loss is due to its negligence or breach of contract. For the purposes of this clause, liability will be capped at £ 500,000 in respect of any one incident or series of connected incidents and is further capped at a maximum aggregated amount of £ 2,000,000 in respect of all claims falling within the ambit of this clause.
- 16.3 In respect of any liability other than those falling within clauses 16.1 and 16.2 above, each Party's total liability arising out of or in connection with the Agreement shall not exceed in aggregate 100% of the total fees paid by the Client for the Equipment under this Agreement.
- 16.4 Neither Party shall in any circumstances be liable to the other whether in contract, tort (including negligence) or otherwise for:
- 16.4.1 Any loss of profit, loss of contracts, loss of benefit, loss of production, loss of availability, loss of data, loss of anticipated savings, loss of reputation, loss of goodwill or loss of use suffered or incurred directly or indirectly by the other Party.
- 16.4.2 Any consequential, indirect or special loss or damage howsoever arising and of whatsoever nature.
- 16.4.3 Any punitive or exemplary damages.
- 16.5 Nothing in this Clause 16 shall affect or limit the Client's obligation to pay sums properly due under the Agreement.
- 16.6 The express terms of this Agreement shall apply in place of all warranties, conditions, terms, representations, statements, undertakings and obligations whether expressed or implied by statute, common law, custom, usage or otherwise, all of which are excluded to the fullest extent permitted by law.
- 16.7 Nothing in this Agreement shall limit a Party's liability for fraud, fraudulent misrepresentation or deceit.
- 17. Intellectual Property Rights**
- 17.1 Intellectual Property ("IP") means all forms of intellectual property, including, without limitation, property in and rights under copyright, patents, conceptual solutions, circuit layout rights, performance rights, design rights, designs, database rights, trade names, trademarks, service marks, methodologies, ideas, processes, methods, tools and know-how and entitlement to make application for formal (or otherwise enhanced) rights of any such nature.
- 17.2 If PA manufactures the Equipment, or applies any process to it, in accordance with a specification submitted or prepared by the Client or any other information provided by the Client, the Client shall indemnify and keep indemnified PA against all losses, damages, costs, claims, demands, liabilities and expenses (including without limitation consequential losses, loss of profit and loss of reputation, and all interest, penalties and legal and other professional costs and expenses) awarded against or incurred by PA in connection with, or paid or agreed to be paid by PA in settlement of, any claim for infringement of any third party IP which results from PA's use of the Client's specification or such other information. The indemnity shall apply whether or not the Client has been negligent or at fault and does not limit any further compensation rights of PA.
- 17.3 The Client acknowledges that all IP used by or subsisting in the Equipment are and shall remain the sole property of PA or (as the case may be) third party rights owners.
- 17.4 PA shall retain the property and copyright in all documents supplied to the Client in connection with the Agreement and it shall be a condition of such supply that the contents of such documents shall not be communicated either directly or indirectly to any other person, firm or company without the prior written consent of PA.
- 17.5 PA's IP in and relating to the Equipment shall remain the exclusive property of PA, and the Client shall not at any time make any unauthorised use of such IP, nor authorise or permit any of its agents or contractors or any other person to do so.
- 17.6 In relation to the Software:
- 17.6.1 the Client acknowledges that it is buying only the media on which the Software is recorded and the accompanying user manuals;
- 17.6.2 nothing contained in the Agreement shall be construed as an assignment of any IP in the Software or user manuals; and
- 17.6.3 the Client shall be subject to the rights and restrictions imposed by the owner of the Intellectual Property Rights in the Software and user manuals, and shall comply with all licence Agreements, terms of use and registration requirements relating to them
- 18. Data Protection**
- 18.1 Each Party warrants to the other that it has complied with and will continue to comply with all applicable requirements of the Data Protection Legislation. Data Protection Legislation means (i) unless and until the General Data Protection Regulation ((EU) 2016/679) is no longer directly applicable in the UK, the GDPR and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK and then (ii) any successor legislation to the GDPR or the Data Protection Act 1998 in the UK.
- 19. Termination**
- 19.1 Either Party may terminate the Agreement forthwith by written notice if the other Party commits an act of bankruptcy or goes into liquidation or is put into liquidation (other than for a proper commercial purpose and whilst solvent) or a receiver is appointed or an administration order is made in respect of it.
- 19.2 Either Party may terminate the Agreement forthwith by written notice if the other Party commits a material breach of the Agreement and has failed to remedy the breach within 15 days of receipt of a written notice from the other Party identifying that the breach has occurred.

- 19.3 Involvement by either party in unethical business practices shall always be considered a material breach which is not capable of remedy. Such practice includes, but is not limited to, either party or anyone acting on a party's behalf (with or without the knowledge of that party):
- 19.3.1 engaging in any unethical or illegal activities in connection with the project or any agreement related to the project;
  - 19.3.2 offering or giving any bribes or gifts to any individual or organisation involved in any way with the project;
  - 19.3.3 requesting or accepting any bribes or gifts from any individual or organisation involved in any way with the project;
  - 19.3.4 offering or paying any commission or other payment to any individual or organisation involved in any way with the project unless the full circumstances of such commission or payment are declared in writing to the other party and, where applicable, any end-client in advance; or
  - 19.3.5 accepting any commission or other payment from any individual or organisation involved in any way with the project unless the full circumstances of such commission or payment are declared in writing to the other party and, where applicable, any end-client in advance.

19.4 Termination shall not affect any accrued rights or liabilities arising out of the Agreement.

## **20. Third Party Rights**

20.1 No person or entity other than the Client shall have any rights to enforce any of the terms of the Agreement against PA.

20.2 PA does not accept any liability, howsoever arising, under the Agreement to any person or entity other than the Client.

## **21. Assignment**

21.1 Neither Party shall assign the Agreement without the other Party's prior written consent (not to be unreasonably withheld or delayed).

## **22. Waiver**

22.1 No failure, delay or indulgence by either Party in exercising any power or right under the Agreement shall operate as a waiver of that power or right.

## **23. Notices**

23.1 Where the Client is required to give notice in writing to PA, the notice must be addressed to the individual who signed the Agreement at the address set out in the Agreement with a copy to the Group Legal Advisor, 10 Bressenden Place, London, SW1E 5DN.

23.2 Where PA is required to give notice in writing to the Client, the notice will be addressed to the person who signed the Agreement (or that person's successor) at the address stated in the Agreement (or current place of business if PA knows this to be different).

23.3 All notices in writing must be sent by post or delivered by hand to the addressee.

23.4 In the absence of evidence of earlier delivery:

23.4.1 A notice sent by post will be deemed to have been served two business days after posting.

23.4.2 A notice delivered by hand will be deemed received on delivery.

## **24. Force Majeure**

24.1 Neither PA nor the Client will be liable for any failure to perform their obligations, or delay in the performance of their obligations, if the failure or delay is due to causes outside their reasonable control.

## **25. Severance**

25.1 If any provision or part of a provision of the Agreement is held to be invalid, illegal or unenforceable that part shall be severed and the remaining provisions shall continue to be valid and enforceable as if the Agreement had been executed with the invalid provision omitted.

## **26. Entire Agreement**

26.1 This Agreement constitutes the entire and only agreement in relation to the services and deliverables and supersedes all prior agreements, representations, understandings or discussions. Any terms or conditions which the Client purports to apply under any purchase order, confirmation of order, specification or other document do not form part of this Agreement. The Client acknowledges that any agreement, representation, understanding or discussion it wishes to rely upon has been recorded in the Agreement. The Client acknowledges that no reliance has been placed upon any agreement, representation, understanding or discussion that has not been embodied in this Agreement.

## **27. Applicable Law & Jurisdiction**

27.1 The Agreement shall be governed by and construed in accordance with the laws of England.

27.2 Any dispute arising out of or in connection with the Agreement will be subject to the exclusive jurisdiction of the English Courts.

If you wish to provide some feedback on our services, or if you feel our services could be improved, or are in any way dissatisfied with our services we would invite you to contact the person identified in our Quotation.

If you feel either that such a course of action is inappropriate, or that the matter is not resolved, you should contact PA's Chief Executive Officer, either by writing to him at 10 Bressenden Place, London, SW1E 5DN or through our website at [www.paconsulting.com](http://www.paconsulting.com) under 'Contact us'.

For further information about PA as required under the Services Regulations, please refer to our website at [www.paconsulting.com](http://www.paconsulting.com).